



NAME: _____

GRADE: _____ HOMEROOM: _____

Bus Load 1 2 3 Car Rider _____ Walker _____

Campbell Middle School

*An International Baccalaureate
World School*

Dr. Havis, Principal
3295 Atlanta Rd. SE
Smyrna, Ga 30080

Campbell Spartans are:

- Respectful
- Responsible
- Safe

Front Office Phone: 678-842-6873

Front Office Fax: 678-842-8675

Guidance/Registration: 678-842-6876

Padres que necesiten comunicarse con la escuela en español por favor llamar
al 678-842-6873 ext. 044 (Ms. Rebecca Schmidt)
IWC Translation services 678-331-3086

SCHEDULE:

PERIOD	TIME	CLASS	TEACHER	ROOM #
1				
2				
3				
4				
5				
6				
7				

LUNCH TIME:

LOCKER BREAK:

Must be present 4 periods, excluding homeroom, to be counted present for the day.



Campbell



Welcome to Campbell Middle

Welcome to Campbell Middle School! We are excited about the learning opportunities students will participate in this year. As an International Baccalaureate Middle Years World School, students will be exposed to instruction and learning that is based on a world perspective and will challenge all students to be successful in our global society. The opportunities are large at our school and we urge each student to take advantage of these experiences as well as our extra-curricular clubs and activities.

The faculty and staff pride themselves in working with the students, parents, and community stakeholders at Campbell Middle School. We are committed to excellence and look forward to a fantastic school year!

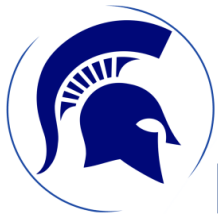
This Agenda is considered a Textbook

Student Agendas will be issued and treated the same as a textbook. Agendas will be used throughout the entire school year as a communication tool among students, parents, and teachers. If you lose or damage your agenda (folding, tearing, or removing pages or cover, etc.), you will be required to replace the agenda for a cost of \$10.00.

Protocol for Resolving Issues

We encourage all parents and students to start with the classroom teacher first. Whether the issue is academic, or behavior related, the teacher in the classroom has more valuable knowledge than any other person in the building of what is happening. If the teacher cannot resolve the issue, then it is important to speak with the supervising administrator for the subject or the grade level as they are the people that have been assigned to intervene, investigate and mediate situations that reach beyond the teacher's scope.

6 th grade & ELA/Reading – Ms. Miano	Connections & SWD – Dr. Askew
7 th grade & Social Studies – Ms. Thaler	IB Reauthorization – Ms. Bosarge
8 th grade & Math/Science – Mr. Thompson	Front Office & Admin – Dr. Havis



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MISSION

Academic Success

for

EVERY STUDENT
DAY

VISION

TO DEVELOP
PASSIONATE LEARNERS
ENHANCED BY GLOBAL
PERSPECTIVES



HONOR CODE

- As a member of The Middle Years International Baccalaureate Program, Campbell Middle School is committed to developing students who will make a meaningful contribution to the world, both during and after their educational experience. Students and faculty are part of a class, school, district and global community devoted to learning. There is honor in being part of this community. Therefore, in order to sustain this honor, each individual must take personal responsibility to conduct himself or herself by demonstrating honesty and integrity in their conduct. Acts of lying or cheating compromise the principles of what it means to be a citizen of Campbell Middle School. As an IB school, the expectation is that each student will strive to promote respect, responsibility, honesty, compassion, and will encourage the same conduct from their fellow students. This means unless otherwise indicated, any work submitted by a student is to be the original work of that student since cheating and plagiarism undermine the basic trust that must exist between the faculty and students.
- Disciplinary Action
 - Assignment of a zero for that particular grade
 - Teacher notification to parent regarding incident
 - Student / Administrator conference
- After the first offense, all subsequent offenses are directed to the administrator for insubordination. Incidents of cheating are cumulative over the student's middle school enrollment.



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INTERNATIONAL BACCALAUREATE MISSION STATEMENT

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end, the organization works with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment.

These programs encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

INTERNATIONAL BACCALAUREATE LEARNER PROFILE TRAITS

The aim of all IB programs is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

Inquirers – They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained throughout their lives.

Knowledgeable – They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.

Thinkers – They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.

Communicators – They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.

Principled – They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups, and communities. They take responsibility for their own actions and the consequences that accompany them.

Open-minded – They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values, and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.

Caring – They show empathy, compassion, and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.

Risk-takers – They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas, and strategies. They are brave and articulate in defending their beliefs.

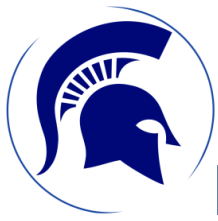
Balanced – They understand the importance of intellectual, physical, and emotional balance to achieve personal well-being for themselves and others.

Reflective – They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.



International
Baccalaureate





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REGULAR BELL SCHEDULE

6 th Grade		7 th Grade		8 th Grade	
Homeroom	9:15 – 9:35	Homeroom	9:15 – 9:35	Homeroom	9:15 – 9:30
1 st	9:35 – 10:25	1 st	9:35 – 10:25	1 st Connections	9:35 – 10:20
2 nd	10:30 – 11:20	2 nd	10:30 – 11:45 Lunch	2 nd Connections	10:25 – 11:10
3 rd	11:25 – 12:40 Lunch	3 rd	11:50 – 12:40	3 rd	11:15 – 12:05
4 th	12:45 – 1:35	4 th Connections	12:45 – 1:30	4 th	12:10 – 1:25 Lunch
5 th	1:40 – 2:35 (Lockers)	5 th Connections	1:35 – 2:20	5 th	1:30 – 2:20
6 th Connections	2:40 – 3:25	6 th	2:25 – 3:20 (Lockers)	6 th	2:25 – 3:15
7 th Connections	3:30 – 4:15	7 th	3:25 – 4:15	7 th	3:20 – 4:15 (Lockers)

Important Dates

8/3/20	First day of School
8/24/20	Early Release
9/7/20	Labor Day (No School)
9/28/20 - 10/2/20	Fall Break (No School)
10/19/20	Early Release
10/20/20 - 10/23/20	Conference Week Q1 Report Card
11/3/20	Election Day Staff Workday
11/23/20 - 11/27/20	Thanksgiving Break (No School)
12/17/20 12/18/20	Early Release

12/21/20 - 1/5/21	Winter Break (No School)
1/6/21	1 st Day 2 nd Semester
1/18/21	MLK Day (No School)
2/15/21 - 2/19/21	Mid-Winter Break
3/8/21	Early Release
4/5/21 - 4/9/21	Spring Break (No School)
5/25/21	Early Release
5/26/21	Last Day of School (Early Release)



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Campbell Spartans are:

Respectful
Responsible
And Safe



Positive Behavior Intervention and Support (PBIS) at Campbell Middle School promotes positive behavior. We acknowledge students for demonstrating appropriate behavior at school. Our school-wide expectations are for students, staff, and visitors to be **Respectful, Responsible, and Safe**. Students are able to manage their own behaviors through PBIS Rewards as well as keep track of infractions for misbehavior.

PBIS Rewards is a technology-based Management System that helps us with our behavior incentive program. You can learn about PBIS Rewards at their website (www.pbisrewards.com).

Our students can earn rewards throughout the day by meeting our behavior expectations. These rewards are in the form of electronic points. They can redeem these points for privileges, tangible items, access to events, and other similar things. Our expectation is that we will see overall behavior improve throughout the school and that the number of referrals we have will decrease.

PBIS Rewards has a Parent App that will give you some insight into how your child is doing with respect to our PBIS program. A parent letter will be sent home to provide you with directions on how to manage the app.



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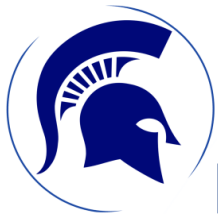


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BEHAVIORAL EXPECTATIONS MATRIX FOR COMMON AREAS

	Hallway	Cafeteria	Arrival	Bus	Restroom
Be Respectful	Use appropriate language at volume level ≤ inside voice	Use appropriate language at volume level ≤ inside voice	Follow adult directives	Use appropriate language at volume level ≤ inside voice	Keep facilities clean
Be Responsible	Go directly to your classroom destination	Throw away all trash in your area	Report to the correct location: arrival area, media center, or homeroom Go to your locker: 5 minutes or less	Follow directions the FIRST time they are given	Get in, take care of business, and return to class Have a pass Use your assigned restroom
Be Safe	Stay with your line or have a pass Walk in a single file line on the right side of the hallway Keep hands, feet, and objects to yourself	Keep hands, feet, and objects to yourself Remain seated at your table until permission is given	Stay in your arrival location Be in homeroom by 9:15am	Stay seated at all times Keep hands, feet, and objects to yourself	Keep hands, feet, and objects to yourself

CMS Students are actively involved in learning the expectations of being **Respectful, Responsible, and Safe**. This matrix explains what our expectations look like in each area of the building. When meeting the expectations, teachers and staff will recognize and reward students with PBIS points. **All staff can give out PBIS points to deserving students.**



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Standard School Attire

Students are required to wear Standard School Attire every day at CMS.

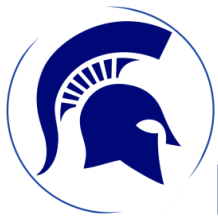
Our standard school attire teaches students to dress for success. For our student's safety, there are *no exceptions* to this policy. In the event that a special jeans day is going to occur, information will be provided to students and parents in advance. If students do not follow the dress code as written, the following steps will be taken to ensure all students will comply with the Dress Code expectations:

- **1st offense** – Student Warning and phone call home from the teacher. Student will be given a change of attire from the clothing closet. (G7)
- **2nd offense** – Silent Lunch and phone call home from the grade level Admin. Student will be given a change of attire from the clothing closet. (G7)
- **3rd offense** – Chronic insubordination and Admin referral to ISS. Student will be placed in ISS on that day the 3rd offense occurs. (G4)

SHIRT	SOLID COLOR WITH A COLLAR: BLACK, WHITE, BLUE, YELLOW, GRAY
PANTS	SOLID: KHAKI OR NAVY BLUE (NO JEANS /NO LEGGINGS /NO BLACK PANTS)
SHORTS / SKIRTS	SOLID: KHAKI OR NAVY BLUE (NO JEANS, MUST BE AT LEAST KNEE LENGTH)
SWEATSHIRTS (WITH COLLARED SHIRT)	SOLID: BLACK, WHITE, BLUE, YELLOW, GRAY OR CAMPBELL (LOGOS MUST BE SMALLER THAN A 3X5 INDEX CARD)
SHOES	CLOSED TOE SHOES (NO SLIDES, SANDALS, OR SLIPPERS)
HEADWEAR	BANDANAS, HEADWRAPS, AND FOREHEAD BANDS AND HOODS ARE NOT TO BE WORN INSIDE THE BUILDING

Administration reserves the right to ask any student who is wearing an item or items deemed distracting or inappropriate to call home and get an alternate outfit. Standard school attire may also be amended or revised without notice at any time

If clothing assistance is needed, please see our school Social Worker.



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DESIGNATED “JEANS DAY” ATTIRE

For certain events, the principal may allow a “jeans day” for students. A “jeans day” is described as, “**jeans with an appropriate shirt.**”

The following guidelines apply to clothing on those days:

- Jeans should be worn at the waist - no oversized or baggy jeans.
- No holes / tears / design rips are permitted in jeans.
- No jeggings are permitted. No sweatpants or athletic pants/shorts.

***The school reserves the right to revise and to make judgments in individual cases**

School Communication

Campbell Middle School provides several ways for parents to stay involved in the school. Parents may find the following resources helpful when communicating with the school:

Web Site: Current school information can be found on our school web site.

<https://web.cobbk12.org/campbellms>

Link to CMS Site →



E-mail: All Campbell Middle School faculty and staff members have e-mail and a blog.

Teacher e-mail addresses and blogs can be found on the school web site under the faculty and staff page.

Grade Reports: These are available via ParentVue every 4 1/2 weeks through your student. Please refer to the calendar at the beginning of this agenda for exact dates of progress reports and report cards.

Professional School Counselors: Grade level counselors are available to arrange conferences about home, school, other student well-being concerns.

Synergy Grade Book: Web-based student information system which allows parents to view student grades, missing assignments, and attendance. First time users should visit the Parent Resource Center for their security code and instructions for accessing the student information available through Synergy.

Dial-Out System: This automated telephone call out system is used frequently to relay important school information. Please ensure that the school has your current phone number on file in order to receive this information. In addition, you will receive an automated call when your student is absent from school.



Campbell



General Information

Homeroom begins at 9:15am. School is in session from 9:15am to 4:15pm. The school office hours are from 8:30am to 4:45pm. Students should not be dropped off before 8:00am. Supervision is available in the cafeteria beginning at 8:00. Students may also report to their supervised grade level area between 8:30 and 9:00. Students are not permitted anywhere in the building without adult supervision and a pass prior to 9:00am.

Car riders and walkers are dismissed at 4:15pm, followed by bus riders. Students who walk home are expected to leave campus immediately at dismissal unless they are staying for a supervised club or activity. Car riders must be picked up by 4:50pm each day. **There is no adult supervision for car riders after 5:00pm unless a student is with a club or organized activity. Any student who is consistently on campus after 5:00pm each day will be referred to the social worker.**

PTSA and Parent Engagement

Membership in the Campbell Middle School PTSA is vital to the school's success. It is highly recommended that all families join our PTSA and volunteer throughout the year in the many activities sponsored by the PTSA. Information regarding the PTSA will be available at the Meet and Greet before school starts as well as the first Open House. In addition, information is posted in the main office and there is a link to PTSA on the school web site.

Parents are strongly encouraged to participate in committees through PTSA and the school. A sign-up form is available at the school. Sample volunteer opportunities include: Front Office Aide, Media Center Volunteers, School Dances, Organizations & Clubs, Communication / Parental Involvement, Membership, Hospitality, Reflections, Fundraising, Finance, Eighth Grade Farewell Activities, and Multicultural Night Committee.



← Link to PTSA Site

You may contact our PTSA board regarding events, volunteering, or any questions/concerns through their website.

<https://web.cobbk12.org/campbellms/page/4255/ptsa><https://web.cobbk12.org/campbellms/page/4255/ptsa>

SCHOOL COUNCIL

The School Council consists of parents, teachers, business representatives, and the principal. They serve as a link between the school and the community. The school council will meet a minimum of four times a year to discuss the School Strategic Plan, budget, and other school improvement initiatives. Information regarding elections and meeting agendas for the 2020-2021 school council can be found on the CMS website.



Campbell



General Information

PARENT CONTACT INFORMATION

It is requirement that parents keep the school advised of pertinent contact information such as home address, e-mail address, home, work, and cell phone numbers. Emergency contact information must also be kept updated, as only listed persons will be allowed to check out your students. Because your student is a minor child in middle school, it is a requirement that the school have an updated contact number to reach a parent, guardian, or emergency contact at all times. Failure to update contact information can leave your child at risk if there were to be an emergency and the school could not reach you. We cannot release a student to Uber or any ride service.

THE PARENT RESOURCE CENTER

Our Parent Resource Center is funded through Title I and provides information, resources, and opportunities for **ALL** parents/guardians of students attending Campbell Middle School. Our parent facilitator is available during regular school hours to assist parents with access to the Synergy Grade book, resources for helping students improve in school, resources for becoming involved in your child's education, family and community resources among other areas. In addition, computers are available for parents to use to access student information and other school related resources. Please visit the CMS website or the Parent Resource Center for more information.

Padres que necesitan comunicarse con la escuela en español por favor llamar al 678-842-6873 ext. 044

TITLE I

Campbell Middle School is a Title I school and as such has funds for instructional use, parent engagement, and other resources through the Federal Department of Education. The **No Child Left Behind Act** has strengthened and expanded the requirements for involving the parents of Title I students. The CCSD Parental Involvement Policy is the foundation of home-school partnerships. This policy specifically addresses the full range of family and student needs that impact learning.

Parents of Cobb County School District students are assured the right of participating in activities funded by Title I IASA, with opportunities to provide input in designing, implementing, and evaluating the CCSD System Plan, including parental involvement activities as stipulated under Section 1112 of the Act. There is opportunity for development and revision of parental involvement policy at the district and school level. In addition, parents and students along with teachers and administrators will be asked to sign a Home-School Involvement Compact which will be sent home during the first month of school.



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General Information

STEPS ON HANLDING ISSUES WITH YOUR CHILD

TEACHERS

If your concern relates to a specific teacher, it is necessary for you to first make contact with that teacher to discuss the concern. Assistant principals and counselors will assist if you are unable to contact the teacher, but parents will always be referred to the teacher first to resolve class level issues.

BUS ISSUES

Issues involving busses need to be brought to the attention of the bus administrator.

ISSUES WITH ADMINISTRATORS OR OTHER UNRESOLVED ISSUES

If after seeking the assistance of the above personnel, there are unresolved issues, please contact the principal to assist.

SCHOOL ISSUES WITH OTHER STUDENTS

If your child is having problems with social issues involving other students, it is recommended that the grade level counselor be contacted to address the issue. The counselors are familiar with the students on each grade level and can assist in a variety of ways to solve social issues. In addition, the grade level administrator may also be contacted to assist.

RESTORATIVE CONFERENCE

A restorative conference is a structured meeting between students, adults, and both parties' family and friends, in which they deal with the consequences of a wrongdoing and decide how best to repair the harm. This process allows for all involved in a situation to express their feelings, ask questions, and have a say in the outcome. If you are interested in using this process to address a concern, please contact your child's guidance counselor.

CELL PHONES & SOCIAL MEDIA

Because we have seen an increase in cyber bullying nationwide, and we have seen an increase in students recording other students without their consent (such as fighting), cell phones must be out of sight at Campbell for the 2020-2021 school year. Students will not be allowed to have their cell phones out. Cell phones must be turned off during school hours. If they need to contact you, they can visit the front office with a pass from the teacher. In addition, Social Media web sites (Facebook, Instagram, Snapchat, etc.) are not to be accessed during the school day either through school or personal technology. Any student found to be accessing such sites will be subject to consequences under the JICDA-M Student Code of Conduct. Parents are urged to regularly monitor all student use of social media. In middle school, social media can be used for a number of situations that are counterproductive to growth of your child.



CLASSROOM BEHAVIOR EXPECTATION PLANS

Each teacher will develop a classroom plan at the beginning of the school year outlining expectations and general classroom procedures. Students will follow the teacher's classroom rules. Teachers will use the PBIS classroom behavior matrix and set their own class rules for being Respectful, Responsible, and Safe within their classroom.

CONSEQUENCES FOR STUDENT MISBEHAVIORS

A school-wide discipline plan will be given to students at the beginning of the school year that fully explains both rewards and consequences for a student's behavioral choices. In addition, the CCSD Student Code of Conduct specifies consequences for certain behaviors. Teacher consequences may include: low conduct grades, detention, conferences, behavior or academic contract, isolation, and/or an office referral. For offenses requiring administrative referral and/or teacher interventions, the following consequences may be used.

ADMINISTRATIVE

DETENTION:

Detention is held during the student's lunch period. They will bring their lunch to the office (or designated area) of their grade level administrator.

PARENT CONFERENCE:

The teacher(s), counselor, or administrator will communicate with the student's parent by phone, e-mail, or in person to discuss the student's behavior and appropriate action to correct the problem.

ISOLATION:

Students are isolated within their teacher's classroom or in another classroom. The duration of the isolation is at the discretion of the team teachers with administrative approval and may range from one period or more for a student who may need time to utilize self-control. Students are provided all assignments and expected to complete their work during isolation period.

BEHAVIOR CONTRACT:

In some cases, when a student exhibits persistent behavioral or academic problems, it may be necessary to place the student on a daily contract which is monitored closely by the student's teachers and parents. The contract may contain a rating of behavioral or academic goals and require a teacher and a parent signature.



Campbell



General Information

CLASSROOM BEHAVIOR EXPECTATION PLANS

STUDENT REMOVAL:

If a student becomes disruptive in class, the teacher will warn the student to stop the behavior. If the inappropriate behavior continues, the teacher may call an administrator to remove the student from the classroom for the remainder of the class period. At the administrators' discretion, the student may return to his or her class and/or may possibly be assigned additional consequences, if necessary.

IN-SCHOOL SUSPENSION (ISS):

Students attend school but are isolated from other students during the day(s) in ISS. Students are expected to do their assignments and credit is given when the work is submitted. **Students are not allowed to participate in school functions during the day(s) or evening(s) of the ISS assignment.** Students who misbehave or refuse to do their work in ISS will be given extra ISS day(s) or out-of-school suspension. **Students assigned to ISS should report to homeroom at the beginning of the day; after morning announcements they should report to ISS.** Students who choose not to follow these procedures will receive further disciplinary action. If a student misses any day of the assigned ISS, the days will need to be made up upon return to school. An administrator may use isolation in lieu of ISS. The isolation is still considered and treated as ISS.

OUT-OF-SCHOOL SUSPENSION (OSS):

When a student's behavior is unacceptable, suspensions from school can be assigned. Students should keep up with their work by checking their teacher's blogs and arrange for their parent/guardian to pick up assignments from the Front Office. **Students who are suspended are not allowed to be on campus or to attend any school sponsored events during the day(s) or evening(s) of the suspension.** Once suspended, a student cannot be on the premises of **any Cobb County public school**. Parents/guardians should take action to ensure appropriate student behavior upon return to school.

ALTERNATIVE SCHOOL

The Cobb County Alternative Education Program may be recommended for students who commit a heinous offence or who repeatedly violate the CCSD Code of Conduct.



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General Information

HOMEWORK

Students and/or parents should check teacher blogs to confirm information regarding homework assignments and other classroom assignments. Parents should check their students' agenda where assignments should also be listed.

INDEPENDENT READING

- All students should read 30 minutes every night.
- CMS School subscriptions are provided by reading teachers.
- "Library Pass" Cobb Public Library Access for Student Success.

All you need to log in is your student ID

<http://www.cobbcatt.org/librarypass/>



MAKE-UP WORK

Students and/or parents should utilize the teacher blogs to check on work missed while being out of school. Students will have five (5) days prior to the end of the quarter to make up any work from a particular day that has been marked as an excused absence during that quarter.

LATE WORK

Students and/or parents should utilize the teacher blogs to check on major projects and other assignments. Students will be marked down five points each day the assignment is late NOT to exceed the 5th day.

HONOR ROLL

The Principal's Honor Roll is achieved by making all A's and all S's in conduct. The Quarterly Honor Roll Program will recognize students who achieve this distinction. However, ISS and/or OSS could prohibit participation in the Renaissance awards. In addition, Campbell's Honor Roll will recognize student students making the A/B Honor Roll and all S's in conduct each semester with lunchtime rewards, certificates, and other special activities. Details regarding activities are communicated in a parent letter when the incentive is approaching.



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General Information

CURRICULUM

Students at CMS will take the following academic courses: English Language Arts, Science, Math, Reading and Individuals & Societies (Social Studies). Advanced math courses are available at all three grade levels for qualifying students. In addition, Advanced Content delivery models are provided for qualifying students in ELA, Science, and Individuals & Societies (Social Studies). All students at CMS will take a world language class as part of the IB Middle Years Programme requirements. Students will also participate in Academy classes: Art, Business & Computer Science, Music Appreciation, Pre-Engineering, Drama, Band, Chorus, Orchestra, Health and Physical Education, or Math Support.

GIFTED PROGRAM

The Georgia State Board of Education defines gifted students as “students who demonstrate a high degree of intellectual, and/or creative abilities, exhibit an exceptionally high degree of motivation, and/or excels in specific academic fields, and who needs special instruction and/or special ancillary services to achieve at levels commensurate with his or her abilities.” Cobb County provides services for identified gifted students at all levels. Students who were being served through the gifted program at the elementary level will receive services at the middle school level. In addition, middle school students will have an opportunity for evaluation for gifted services. This will occur through system-wide assessment in the fall for seventh grade students. If you have questions regarding the gifted program, please contact the school’s Gifted Coordinator.

EXTRA-CURRICULAR ACTIVITIES

Students will have the opportunity to participate in extra-curricular activities. Students should listen for announcements regarding the dates and times that these activities will begin. Parents may also check the website to contact the sponsors of the activities. **In order to be eligible for any extra-curricular activity, a student must be in good behavioral standing.** Students participating in extra-curricular activities must be picked up no later than 15 minutes after the end of the activity. Failure to do so may result in not being able to participate in future activities. **Administration reserves the right to exclude any student from school activities** (including dances, clubs, pep rallies, etc.) if there is reason to believe that their behavior could cause a disruption to the program.



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General Information

FIELD TRIPS

Our field trips are funded through parent/guardian funding which are collected to enable students to participate. Individual student participation in field trip activities will be contingent upon the student's conduct record. Students and parents will be notified if a student is in danger of losing the privilege to attend a field trip.

LOCKERS

A student locker will be assigned to each student at the beginning of the year or upon enrollment and the returning of all required parent information forms. Students are encouraged to keep their lockers locked and to protect their combination at all times. **Do not give your combination out!** All lockers are the property of the school and may be searched at any time. **Book bags, and coats** must be stored in your locker during the school day. Lockers, which are not working properly, should be reported to the homeroom teacher immediately. Use of lockers is a privilege and can be taken away.

NOTE: Names/markings should be made in jackets, notebooks, etc., for identification purposes.

LOST OR DAMAGED INSTRUCTIONAL MATERIALS

All books and instructional materials issued to the student are his/her responsibility. If books and materials are lost or damaged, the student must pay the replacement cost. This agenda is considered a textbook and it will be the student's financial responsibility to replace the agenda if it is lost or damaged. This also applies to any lost or damaged books from the Media Center.

SCHOOL COUNSELORS

The school counselors are certified, specially trained, adults who provide guidance to all students. The school counselor sees students throughout the day as the counselor's schedule dictates. Students may go to the counselors for concerns about their grades, study habits, attendance, school, home and friends. The counselors will also conduct small groups and classroom guidance activities for students. The counselors also assist with Response To Intervention (RTI) strategies. The RTI committee is composed of teachers, a counselor, school psychologist and an administrator. The committee can objectively examine the needs of a student who is having difficulty in school. Our goal is to help the student improve their scholastic achievement.



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General Information

CAFETERIA

Breakfast is offered to all students between 8:40 am - 9:15 am each morning. Students not eating breakfast need to report directly to their assigned grade level area or media center. The cost of breakfast is \$1.50 (reduced cost \$0.30) & lunch is \$2.60 (reduced cost \$0.40) for students. Free or reduced lunch applications will be distributed in the first day folder and will be available in the front office during the school year. Students are encouraged to prepay for lunches. In support of our school lunch program, we ask that you do not bring meals from fast food restaurants when bringing your child lunch. The child will need to eat in the front office should fast food be brought as the meal.

Please note, cell phones and all other electronic devices are not permitted to be used in the cafeteria during breakfast or lunch.

MEDIA CENTER

The CMS Media Center provides a variety of services to students. The Media Center has research materials, magazines, books, Internet access, audio-visual materials and computer programs. All students receive an orientation to the media center at the beginning of the school year. Students are financially responsible for all items they check out. Unpaid media fees will prohibit a student from participating in grade level field days and receiving of final report cards.

TECHNOLOGY POLICY 2020-2021

Cell Phones: Students are NOT permitted to carry cell phones during school hours. If a student is seen using a cell phone, he or she will first be asked to put it away. If the student refuses, or later decides to take it back out, it will be considered insubordination. This will result in an automatic referral to the office.

Parents are asked not to call or text their child during the school day. If there is an emergency, please call the front office and a message will be delivered to your child.

Laptop Computers/iPads/Kindles/Tablets/ (other similar devices): Students are NOT permitted to bring personal technology devices. **As a reminder, the school assumes no liability for lost, stolen or damaged devices.**



SCHOOL BUS CONDUCT

Our goal is to provide each student that is eligible to ride the bus the most safe and sufficient means of transportation to our schools. As citizens of Cobb County, students have a right to a safe and comfortable trip to and from school. Safety rules and regulations have been developed to assure all students who are eligible to ride the bus understand their responsibility to follow the bus rules. When rules are broken, the privilege of riding the bus may be suspended.

The behavior of students on a school bus is considered an extension of classroom behavior. Maintaining proper and safe conduct while on the bus shall be the joint responsibility of the student, parent, bus driver and school officials. Students shall observe the following code of conduct established by the Cobb County Public Schools:

SCHOOL BUS EXPECTATIONS

- | | |
|---|--|
| <ol style="list-style-type: none">1. Students must show proper respect to the driver at all times and obey all driver instructions.2. Large toys, insects, glass bottles, animals, plastic bags, straight or safety pins, skateboards or objectionable and dangerous items are not permitted.3. Tobacco, illegal drugs, alcohol and weapons or look-alike items are prohibited.4. Students will keep their arms and head inside the bus at all times.5. Nothing is to be thrown in, out or from the bus.6. The use of obscene language or gestures is forbidden.7. Destruction or defacing school property is prohibited.8. Fighting or physical play is prohibited.9. Drivers are able to assign seats to elementary and middle school students.10. Students must be quiet at railroad crossings. | <ol style="list-style-type: none">11. Students must be seated at all times unless otherwise directed by the driver.12. The emergency door, windows and hatches are to be used only at the direction of the driver.13. Students must be at the bus stop five minutes prior to the scheduled time and are to wait in an orderly manner. The bus is not considered late until five minutes past the scheduled time.14. Students may be able to disembark at a bus stop other than assigned for their residence if they provide a request from the parent/guardian that must be submitted to the front office before 10am. All requests will be reviewed for approval by the bus administrator.15. Any behavior that is considered disruptive or unsafe by the school bus driver will be handled through the use of the Safe Rider Program. |
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Campbell



General Information

DISCIPLINE FOR BUS MISCONDUCT

1st Offense – Driver Student Conference & Parent Contacted (Courtesy Notice). Student on probation and reassigned to the front of Bus for 1 week.

2nd Offense – Driver Student Conference & Parent Contacted (Courtesy Notice). Student on probation and reassigned to the front of Bus for 2 weeks.

3rd Offense* – Referral submitted; 3-Day Bus Suspension. Upon return, student placed on probation and reassigned to the front of bus for 1 week

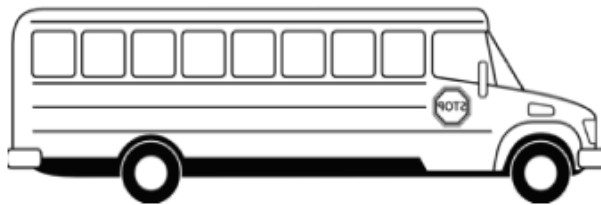
4th Offense** – Referral submitted, 5- Day Bus Suspension. Upon return, student placed on probation and reassigned to the front of bus for 2 weeks.

5th Offense – Referral submitted, Transportation Director recommends bus suspension for remainder of the year.

* At 3rd offense, Safe Rider Class and Behavior Contract required.

** At 4th offense, conference required to return to bus.

Steps may be skipped if a student violates a rule while in an assigned seat or on probation.



SCHOOL SOCIAL WORKER



The school social worker works with students, parents, and community agencies to encourage regular successful school attendance and provide support for families in need. Please do not hesitate to contact the School Social Worker for any issue that involves a school or non-school related issue as they are the best resource in seeking family assistance.

School Social Worker: 678-842-6884



Campbell



What do I do if...?

I come to school after 8:00am, but before 8:50am:

Students are able to enter the school at 8:00 and attend a silent study hall in the cafeteria until 8:30. Students must remain in the cafeteria until dismissed to grade level areas at 8:30.

I have been absent:

A student returning to school must bring a written note from a parent / guardian explaining the reason for the absence. All notes must be given to the Attendance Office (not the homeroom teacher) upon returning to school.

Absences due to medical visits will require an excuse note from the doctor's office in order to be excused.

Students will have the same amount of days as they were absent, to turn in missed work. It is the responsibility of the student to make up any work missed. If absent from school, check teacher blogs for notes and assignments. If the absence extends beyond three days, please contact teachers to have work ready with at least 24 hours notice.

I am tardy to school:

Any student not in homeroom by 9:15 is considered tardy to school and must sign in at the attendance office. Students must have a tardy pass to give their teacher upon arrival to class.



My legal guardian wants to volunteer

All visitors must sign-in at the school office and obtain written permission to volunteer in any part of the school.

- Visits require notice at least 24 hours in advance.

I need to leave during the day:

A student is expected to be present for the entire school day, and parents are asked to attempt to make all appointments after school hours or during school breaks. However, if a student must leave early during the school day, a parent or another adult listed on the student's emergency contact list will be allowed to check the student out of school. **Adults checking out a student need to be prepared to show a valid picture ID at the time of check-out.**

NO CHECK OUTS ARE PERMITTED AFTER 3:30 PM.



Campbell



What do I do if...?

I am sick (or become sick) at school:

Please report to the clinic with a Nurse Pass to see the nurse. The nurse will use the clinic's phone to call home, if needed. Students too sick to return to class will be kept at the clinic until the student can be picked up. Others will be given a clinic pass to report to the Attendance Office.

I NEED TO STAY HOME IF...

I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL	I HAVE THE FLU
TEMPERATURE OF 100.0 F OR HIGHER	WITHIN THE PAST 24 HOURS	WITHIN THE PAST 24 HOURS	BODY RASH WITH ITCHING OR FEVER	ITCHY HEAD, ACTIVE HEAD LICE	REDNESS, ITCHING AND/OR PUS DRAINING FROM EYE	HOSPITAL STAY AND/OR EMERGENCY ROOM VISIT	ACHY BODY, PAIN, TIREDNESS, HEADACHE, DRY COUGH, SORE THROAT, RUNNY NOSE (may have vomiting, diarrhea or fever)

I am ready to go back to school when I am...

Fever free without the assistance of medication for 24 hours (i.e. Tylenol, Motrin, Advil, etc.)	Free from vomiting for 24 hours	Free from diarrhea for 24 hours	Free from rash, itching, or fever. I have been evaluated by my doctor if needed.	Treated with appropriate lice treatment at home.	Free from drainage and/or have been evaluated by my doctor if needed.	Released by my medical provider to return to school.	Released by a medical provider, symptoms are gone.
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I am late to class:

If a teacher holds you after class, they will give you an excuse note in your agenda for admittance to your next class. If a student does not have an acceptable reason for his/her tardiness, then the student will have to report to class, and receive an unexcused tardy and teacher infraction.

I need to contact a teacher:

Visit the Campbell Middle School faculty and staff web page. The most up to date information regarding teacher e-mail and blogs will be available there.



I missed the bus:

Morning: Your parents are responsible for getting you to school if you miss the bus. Your absence will not be excused for missing the bus.

Afternoon: Parents must pick you up from school.





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What do I do if...?

I need a bus pass to ride another bus:

Approval for a temporary bus change is only given for an extreme emergency. Students will not be able to receive a temporary bus change to hang-out with a friend or for any other reason that is not deemed an extreme emergency. For a temporary bus change the parent/guardian must provide a written note stating the reason for the temporary change of transportation. **This note must be turned in before 10AM and must include a contact phone number in which the parent/guardian who wrote the note can be contacted to verify the information.** Phone requests will not be accepted. Temporary change of bus transportation lasting more than 3 days must be approved by the transportation field coordinator assigned to CMS.

NO NOTES WILL BE ACCEPTED BY BUS DRIVERS OR DURING DISMISSAL.

Please understand that the safety of your student is of the utmost importance to us and our transportation department. For this reason alone, the process above must be followed as outlined to assure that your student is taken home in the afternoon in the safest and most appropriate way possible. We thank you in advance for your understanding.

I lose or damage a textbook or instructional material:



You are responsible for all books and instructional materials issued to them. If a student loses a book or damages a book, then the student must pay the full replacement cost of the book.



I lose a personal item:

Students should check the classrooms of their teachers at a convenient time. If the item isn't located, students should get a pass from their teacher to visit the Lost and Found.

I need to take medication during the day:



Parents must complete an "Authorization to Give Medicine at School Form" (Form JLCD-2) available at school for each medication given. Medication must be in the original labeled container and brought to the school clinic by a parent/guardian. If needed, parents must inform the school of any medication changes. Over-the-counter medications may be given for up to 10 consecutive days with written parental permission—the school will not supply over-the-counter medications. All medications not picked up by parents by the last day of school will be destroyed. Students may carry inhalers, Epipens or insulin with the proper form on file in the clinic (Authorization to Carry Prescription Medication).

PRESCRIBED DRUGS NOT FOUND IN THE ORIGINAL CONTAINER MAY BE CONSIDERED ILLEGAL AND WILL RESULT IN STUDENT TDISCIPLINARY ACTIONS.



Campbell



General Information

VIOLATIONS COVERED BY BOARD OF EDUCATION POLICY

Student behavior and the consequences for misbehavior are covered by the Administrative Rules of the Cobb County Board of Education. Some of these rules carry consequences that are cumulative throughout the middle school years and even into the high school years in some cases. Some behaviors may result in reporting to appropriate law enforcement agencies. A complete copy of all Administrative Rules listed below will appear in the first day student folder, and they are also available on the Cobb County School District website.

Classroom teachers will review and discuss these rules with students, and they will have a chance to ask questions to clarify understanding. Parents should review the rules as well. Both parents and students will be asked to sign a form stating their acknowledgement and understanding of the rules regarding student behavior. The rules listed below are available for review in the CCSD Middle School Student Handbook.

- Administrative Rule JICDA-M – Student Code of Conduct
- Administrative Rule JLCD – Medication
- Administrative Rule JKDB – Long Term Suspension/Expulsion
- Administrative Rule JICK – Sexual Harassment
- Administrative Rule JKG – Chronic Disciplinary Problem Students
- Administrative Rule JJICA – Interscholastic/ Extracurricular Activities Code of Conduct

These Administrative Rules are very important. Please go over them with your child. Cobb County is committed to providing a safe and orderly learning environment for your child.



Campbell



General Information

ATTENDANCE POLICY

There is a direct relationship between student attendance and academic performance. One of the best ways that you can help yourself to do well in middle school is to be present every day. **Upon returning to school after being absent, students must bring a note from a parent or physician explaining the reason for the absence.** Students must attend at least one-half the academic day (3 1/2 hours) to be counted present.

The State Board of Education recognizes the following as excused absences:

1. Personal Illness
2. A death or serious illness in the immediate family
3. Recognized religious holidays observed by the student's faith
4. Absences mandated by order of governmental agencies
5. Conditions which render school attendance impossible or hazardous to one's health or safety
6. Serving as a page in the Georgia General Assembly

Pursuant to Georgia Compulsory Attendance Statute, O.C.G.A. § 20-2-690, et seq., a parent or legal guardian who fails to send his or her child to school may be charged with a misdemeanor. At its discretion, a court having jurisdiction may subject the parent or guardian to a fine not to exceed \$100.00, imprisonment not to exceed thirty (30) days, or both if found guilty of violating the Compulsory Attendance Statute. Each day's absence shall be considered a separate offense as related to the penalty. For this reason, it is important to attend school daily and arrive at school on time. Excessive tardies will be referred to an administrator.

After Three (3) Unexcused Absences: The teacher will contact the parent or guardian by telephone, letter, or through parental conference regarding attendance.

After Five (5) Unexcused Absences: A letter will be sent from a school administrator to the parent or guardian regarding attendance.

After Seven (7) Unexcused Absences: A School Social Worker referral will be generated.



Campbell



Emergency Restroom Passes

You are permitted to use the restroom and get water during homeroom, during lunch, during academy classes, and during locker break. That adds up to 4 times a day. For a typical person, that is enough in a seven-hour school day. If an emergency happens, please use one of these passes in order to use the restroom or get water.

Pass #1 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #6 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #2 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #7 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #3 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #8 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #4 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #9 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #5 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #10 Name: _____ Date: _____ Time: _____ Teacher Signature: _____



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Pass #11 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #16 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #12 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #17 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #13 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #18 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #14 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #19 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #15 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #20 Name: _____ Date: _____ Time: _____ Teacher Signature: _____



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Pass #21 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #26 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #22 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #27 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #23 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #28 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #24 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #29 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #25 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #30 Name: _____ Date: _____ Time: _____ Teacher Signature: _____



Campbell



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Pass #31 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #36 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #32 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #37 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #33 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #38 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #34 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #39 Name: _____ Date: _____ Time: _____ Teacher Signature: _____
Pass #35 Name: _____ Date: _____ Time: _____ Teacher Signature: _____	Pass #40 Name: _____ Date: _____ Time: _____ Teacher Signature: _____